## HEALTH TECHNOLOGY ANALYSTS

To all of our valued clients and friends of HTAnalysts,

2020 will be a year none of us will forget soon. The trauma and challenges of the COVID-19 pandemic has brought is unprecedented in our lifetimes and at HTAnalysts we understand you will be feeling the impacts both directly and indirectly.

We want to assure you HTAnalysts are maintaining 100% of our services and our projects are fully operational - it's business as usual albeit far from usual circumstances. Our business continuity programs and SOP's were devised and tested far in advance of this current situation to ensure that we could operate normally but remotely. Furthermore, in order to continue to deliver our excellent standards and speed we will not be furloughing any staff nor will we be reducing team numbers.

For all our customers we know that you will be faced with many challenges during this time so if you think HTAnalysts can help please do not hesitate to reach out to our team – we are here to help!

With our services still being offered and executed as usual, we have also had to take the following steps to protect the health and wellbeing of our employees and local communities:

- All employees have been equipped with the best technology enabling everyone to work remotely from their primary place of residence
- Work-related travel and event attendance has been suspended or postponed.

We continue to monitor recommendations from WHO and the Government so we remain up-to-date on the latest information and safety protocols. During this time of uncertainty, we will do everything we can to support our clients, friends, staff and community as a whole. Should global conditions shift, we are confident we can quickly respond to changing requirements, minimising impacts to our business and disruptions to our projects and services.

We hope that you are staying safe, remaining positive and we look forward to continuing to help bring the best health technology to the world.

Kindest regards,

Alasdair Godfrey Owner Director Colman Taylor Owner Director